



PARISH OF GREAT BERKHAMSTED

Meeting of the Parochial Church Council held in the Court House on Tuesday 26th
September at 8pm

Attending: Stuart Owen, Beth Mitchell, Julian Dawson, Tim Hennessey, Carolynne Charman, Will Gore, Hillary Elliott, Mike Below, Martin Moore, Sarah Elder, Richard Hackworth, Christopher Green, Chris Chatterton, Susan Holmes.

Minutes

1. Prayers
2. Apologies - Carole Dell
3. Notification of matters for consideration under Any Other Business
Proposal for how we do AOB in the future in item 14
4. Approval of Minutes of the PCC Meetings held on 14th June. AGREED.
5. Matters Arising. NONE.
6. Standing Committee Reports. HASN'T MET.
7. Committee/Group Reports

Finance

MB: Trying to get refund outstanding balance from electricity company. Asking for approval to combine supplies of electricity and gas for church and courthouse.

Seconded SO. General agreement.

Due to a system we are four months behind claiming Gift Aid – around £2,750 – on stewardship, but money will come.

Buildings Committee

CC: Richard Oxley to visit to examine leaks in South Transept. CG supports the proposal. TH seconded.

MB suggests survey doesn't need to include guttering and extra downpipes over Chantry Chapel. Proposal – Richard Oxley to survey but get quotes from at least two contractors for down pipe extension. All agreed.

Certificate for the lighting needing to be renewed. Various bulbs out. Could be replaced with LED. TH agrees.

MB: Bells – won't be rung often because of lack of ringers. Every other week. SO – proposed some sort of event to raise profile of the tower and ringers.

General thanks to MB for all work on the tower

MB Request to approve restoration of bench which requires a faculty approval. The PCC is resolved to install another bench in the churchyard. Proposed: MB.

Seconded TH.

Pastoral Committee

CC A reminder that White Horse Luncheons were part of their activities.

8. Roof Appeal Ideas for fund raising – money already raised based on notice in the notice sheet and vergers donations. Need to determine exactly what work is needed. Likely money we can raise can't fix the problems (TH).

A further survey by Richard Oxley will help to bring clarity about what exactly is needed and inform how any money-raising campaigns will proceed.

9. Pad Project Update

ChCh Finally registered with the Charity Commission. Working with Wheels to Heal. But need storage and warehouse space, volunteers, funding etc. Personal networking request. Proposal for a date to raise awareness at St Peter's after a Sunday service. SO – put details in parish newsletter. General agreement.

10. Appointment process for Holy Trinity, Potten End

SO Pulling together job descriptions for the Associate Priest role at St Peter's. Potten End priest to focus more on pastoral care and worship, rather than working in the church schools. SO would take this on. General agreement.

11. Transcript Registers

CG- record of marriages, births, deaths and burials, but not the Registers themselves. Removed to Hertfordshire archives. CG moves to have them back in Berkhamsted. TH raised the issue of where they could be stored.

SO to liaise with CG. Agreed.

12. Safeguarding

HE pretty up to date on training. After Saturday should have the full PCC trained.

DBS updates in progress. Need to do this by January.

Responding to a Safeguarding Concern or Allegation:

HE and Rachel Below, Parish Safeguarding Officers would distribute.

SO Should also be available on the noticeboard and HE activity leader can hear concern but should encourage person to go directly to the safeguarding officers.
HE proposed approving the 'Responding to a Safeguarding Concern or Allegation' policy. MB seconded. Meeting approved.

13. Date of Next Meeting – 21st November

14. Any Other Business

SO Unless it's time sensitive, AOB to be proposed to the PCC Secretary by the Sunday prior to the meeting. Agreed.

15. The Grace The meeting concluded with the Grace at 9.30.