



## PARISH OF GREAT BERKHAMSTED

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Meeting of the Parochial Church Council to be held via Zoom Tuesday 22<sup>nd</sup> February at 8pm

Attending: : Stuart Owen, Carolyne Charman, Susan Holmes, Chloe Hopkins, Christine Cowie, Astrid Biddle, Christopher Green, Jonathan Lee, David Cooke, Elizabeth Morris, Richard Hackworth, Tim Hennessy, Oliver Fradgley, Mark Grego, Peter Mathews, Prunella Murray, Julian Dawson, Chris Beauchamp, Alan Conway.

### AGENDA

1. Prayers
2. Apologies: Hilary Elliott, Nick Goss, Joe Roberts.
3. Notification of matters for consideration under Any Other Business
  - Covid Regulations
  - Robert Halls about Gov Federation
4. Approval of Minutes of the PCC Meeting held on 16<sup>th</sup> November 2021 - APPROVED
5. Matters Arising
6. Standing Committee Reports
  - Court House Cottage
    - Company appointed to redecorate for £3,000. Work started (22/02/22) with completion estimate as 10 days.
    - Met with Ashtons Estate Agent 21/02/22 – should be able to let in 2<sup>nd</sup> half of March at £1600 per month
  - Annual trustee report 2021
    - To be signed off in the next week
    - PCC APPROVES the draft 2021 Trustee Report and Accounts dated 16th Feb.
7. Committee/Group Reports
  - Finance RH
    - Financial Report circulated prior to the meeting
    - Formal approval of the draft 2021 Trustee report and Accounts
    - ACTION
      - RH to add breakdown of expenditure in report.
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  - Buildings Committee MG
    - ROOF - TH has done recent studies regarding roofing materials. David to come up with estimate cost to use for fundraising.

- SOLAR PANELS - PCC approves up to £1500 for a quote.
- Gas plant in crypt needs replacing (£140,000). ACTION: needs to be included in ECO Church project.
- INVENTORY - Catherine Cowie started inventory. TH to work with CC to put it in a database
- Pastoral Committee CS
  - ACTION: two people to be added on to the prayer list.

#### 8. 800<sup>th</sup> Anniversary Pru

- Lots of volunteers, not as many leaders.
- Working on poster, banner, leaflet (with details of donations). Once these are finished, more details regarding booking will be available
- Bag designed - £8 each, ready beginning of April
- Theme of celebration
- Photography competition
- Raise awareness of money for roof but also giving money to mayor's charity and to bishop's charity (25% each)
- SO met with James about history of St Peters (loop on two screens). This is to go in South Transept.
  - ACTION: candles to be moved to centre of nave so there is separation.
- SO Drone filming in the church to be checked with insurance.

#### 9. Eco-Church SH

- No updates
- Roof completion to progress things.
- ACTION: A5 flyers in Church to show Bronze Award and participation in Eco Church Scheme.

#### 10. Safeguarding HE

- No concerns raised
- People to work out which bits of training need to be done and contact Hilary.

#### 11. Electoral Roll

- Need to remove people no longer on Electoral Roll
- Volunteers – TH to go through, Barbara Conway to do check, OF to transcribe updated information onto existing spreadsheet.
- Deadline – 18<sup>th</sup> March
- Office to maintain once the data is approved.

#### 12. Live streaming project TH

- Agreed that £10,000 is too expensive for return
- Proposal for fitting a camera for direct livestream (£1,000)

- JL – current system relies on borrowed/temporary equipment in sound system. Sound isn't good enough as it is for choral / weddings.
- AC – Loop doesn't work. Money should be spent on improving the sound.
- Action
  - Peter apply for grant from council
  - Invest in equipment borrowed.
- TO REMAIN ON AGENDA.

13. Bridgewater Sinfonia as St Peter's 'Orchestra in Residence' JL

- APPROVED
- Bridgewater Sinfonia has no priority over booking.

14. Date of Next Meeting – **APCM 3<sup>rd</sup> April; 11<sup>th</sup> May (Wednesday); Note new date 27<sup>th</sup> September** 18<sup>th</sup> October we will be meeting Bishop Michael.

15. Any Other Business

- Thanks for service of Jon Lee, Chris Beauchamp and Pru Murray.
- Gov Federation RH
  - one of Gov Body (Foundation) standing down. Nicola Few to be appointed Gov to Foundation PCC APPROVES.
  - Jackie Cutler retiring as Head Teacher. 2 existing Governors (Michelle Carnegie and Vicky Harris) complete 2022
- Covid
  - All Government restrictions to be lifted but church still waiting on CofE guidance.
  - Questions of reintroducing The Peace and the Chalice
  - ACTION – SO to open up conversation with congregation to hear thoughts.
  - Should be as people comfortable, but question of gauging people's boundaries.
- PCC – will be looking for 3 more elected representatives.

16. The Grace