



PARISH OF GREAT BERKHAMSTED

Meeting of the Parochial Church Council to be held in The Court House (Long Room)
on Tuesday 18th June at 8pm

MINUTES

Present: Olivia Davies (minutes), Julian Dawson (secretary), Mark Grego (chair), Richard Currie, Carole Dell, David Northcott, Christopher Green, Alison McMunn, Astrid Biddle, Tim Hennessey, Caroline Sharman, Chris Beauchamp, Jonathon Lee, Pru Murray

1. Prayers
2. Apologies: Fr Tim, Fr Simon, Richard Hackworth, Alan Conway, John Gerry, Hilary Elliot.
3. Notification of matters for consideration under Any Other Business – None.
4. Approval of Minutes of the PCC Meeting held on 14th May 2019 – Agreed.
5. Matters Arising – None.
6. Standing Committee Reports
7. Committee/Group Reports
 - Finance Committee
The conclusion of the finance report circulated by RH is that the financial situation is better than forecast however we must not get complacent.
Contactless technology for donations:
 - Unanimous positive response from committee, in agreement that we are moving towards a cashless society with the added benefit of wifi in the church.
 - Committee accept the proposal but are aware technology may change overtime.
 - Buildings Committee
New notice boards in the south transept are already fully occupied and the free standing boards have moved – it was agreed it looks a lot better!
AB is waiting for a quotation for the South Aisle transept ceiling, they have been in to measure up.
CCTV in Church? We currently have a camera overlooking the choir but the PCC discussed whether or not to introduce a more comprehensive scheme of CCTV coverage following the recent broken window.

CCTV may deter low level antisocial behaviour but no compelling reason for it to be extended at present due as the window incident was caused by poor external protection which has been addressed. The PCC members agreed that a faculty will cover existing camera and would be formally applied for.

Court House – roof work complete, only thing not completed was the camera on the stairs however HA does not want this.

Court House Cottage – when current tenants move out, expenditure will be required to refurb this property before it goes back on the market.

- Pastoral Group .
Met 17th June. Everything is being taken care of.
- Courthouse Group
Has not met this year.
- Cowper Society
Has not met since previous meeting.

8. Building Project Priorities

TH commented that there is a difference between maintenance we need to do and projects we would like to do and suggested this is not clear on the spreadsheet. JD responded that it is useful to have all the projects outlined to see what we want to address.

Court House:

- Over £200,000 in the bank but proposed that a fundraising committee be set up
- Full refurbishment of the Courthouse is needed but that can be phased – need to decide which order we undertake tasks.
- Grant of £80,000 dedicated to refurb of toilets therefore that is the first priority in terms of spending money (under obligation). PM commented that we have been discussing the toilets for a while and we have the money for it therefore we proceed as soon as possible. It is unlikely it will require the full £80,000 but we do not know how much it will cost until the work is commissioned. We will also need temporary toilets whilst the work is being done.
- In terms of wellbeing of the fabric retiling the roof is the first priority, will also provide better insulation. Dependent on heritage hub and what they propose.
- The windows are a lower priority than the roof.

St Catherine Chapel:

- No longer need it as a children's space therefore do not need to remove the step.
- Committee in agreement with JL that because of the reserved sacrament it should remain a sacred worship space. Therefore work that needs to be done is enclose it with a glass screen and improve heating and perhaps lighting. In the financial report it states we have £92,000 legacy fund to be spent on St Catherine's Chapel.

Motion: We accept this schedule of priorities, with amendments.

Proposer: Richard Currie

Seconder: Pru Murray

All in favour: 14

9. Publicity - Pru
Coffee morning on 22nd June for the St Francis Hospice. PM selling raffle tickets, encouraged attending this event.
10. Parish Profile
- An initial draft has been composed. MG asked committee to send specific comments to Fr Tim by 9th July.
- JL concerned with the line: “developing more varied pattern of worship (inc music)” – the music staff were not consulted on this and it is unclear what it means. He is conscious it could be interpreted incorrectly.
- JL requested the term ‘Anglo Catholic’ be removed – agreed. The term ‘Liberal Catholic’ will remain.
- RC inquired is this a sales pitch? Answer: yes. Now the smaller committee (AB, MG, TH, PM) will begin refining the profile.
11. Dates of future meetings (now in Parish Office diary)
- 2020**
25th February
5th April APCM
12th May
16th June
20th October
17th November
2021
23rd February
12. Diocesan & Deanery Synod Meetings
- Diocesan Synod 15th June – how to identify signs of modern slavery and where to take your concerns to. CG has leaflets and brought to our attention that modern slavery is taking place in the most unexpected places.
- Lucy Winkett lecture at Deanery Synod well attended.
13. Safeguarding
- Safeguarding information on new notice boards
Course had to be cancelled due to illness but another course has been scheduled for Monday 22nd July (new location: Court House)
14. Date of Next Meeting – **Tuesday 15th October at 8pm in the Court House**

15. Any Other Business: None.
16. Meeting closed at 9:20pm with the Grace.