



## PARISH OF GREAT BERKHAMSTED

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Meeting of the Parochial Church Council to be held in The Court House  
on Tuesday 19th June at 8pm

### MINUTES

**Present:** Lex Bradley-Stow (minutes), Julian Dawson (secretary), Mark Grego (chair), Fr. Simon Vivian, Astrid Biddle, Carole Dell, Carolyn Sharman, Hilary Elliott, David Northcott, Michael Anderson. Christopher Green, Pru Murray, Penny Abbott, Alison McMunn, Tim Hennessey, Alan Conway

1. **Prayers**
2. **Apologies:** John Gerry, Richard Currie, Richard Hackworth
3. **Notification of matters for consideration under Any Other Business:** None.
4. **Approval of Minutes of the PCC Meeting held on 8<sup>th</sup> May 2018:** Approved and signed
5. **Matters Arising:** None.
6. **Court House car park:** Michael Anderson circulated a brief on the court house car park prior to the meeting, there were no additional questions. This resolution was signed: This meeting authorises Mark Joseph Grego the Chairman and Julian David Dawson and Timothy Patrick David Hennessey Members of the Council present at this meeting to sign on behalf of the Council the deed relating to the car park at St. Peter's Church, Berkhamsted.  
Michael will report back when the process has been completed. Formal thanks will be passed on by the PCC to Mr Watson, owner of the property.
6. **Standing Committee Reports:** One of the tenants at Court House cottage doesn't wish to stay, so the other tenant has asked to extend for 6 months (still paying full amount) while they look for someone to share rent with.  
Richard and Christopher have looked at the restricted funds and how to meet the building needs.
7. **Committee/Group Reports**
  - **Finance Committee:** Richard's report was circulated prior to the meeting. The funds underwritten for the RLCP are gradually being freed up. Legacy funds are going to be needed to be used for immediate repairs. The proposed planned notice for the entrance about running costs needs to be simpler with less of a breakdown. Tim will email Richard with feedback.
  - **Buildings Committee:** Lighting still to be completed. There was some concern over the electrician's boxes left in the west end cupboard being a fire hazard. A staged approach to St Catherine's chapel will be undertaken, probably starting with the raised area. Children' area is complete. Pigeons continue to be a nuisance. There is some stonework needing replacing, which is likely to only need an archdeacon's letter. In case a faculty is needed a resolution should be made: The PCC is resolved to proceed with the category 2 repairs to the fabric of St Peter's church as set out in the 2015

Quinquennial inspection report, proposed by Christopher Green, seconded by Mark Grego.

Repairs to the flat roof of the Court House look to cost £30,000. A full scheme of renovations to courthouse toilets would be £28,000- Christopher will approach a funding source for this. There was some discussion whether there would be benefit in employing a professional fund raiser.

- **Youth Committee:** Fr. Simon has investigated the remit of this subcommittee was and its current purpose.. This has been parked for the time being while willing people can be sought out.
- **Pastoral Group:** Meetings happen, things are ticking over well. Fr Simon commented that the model of pastoral group need to be mirrored for children and youth.
- **Cowper Society:** Christopher Green is now acting chairman. Several events have happened recently. Christopher is reviewing the fees for the St Peter's use.

8. **Dates of Future Meetings**

**2018**

16th October

20<sup>th</sup> November

**2019**

26th February

7<sup>th</sup> April APCM

14<sup>th</sup> May

18<sup>th</sup> June

15<sup>th</sup> October

19<sup>th</sup> November

**2020**

25<sup>th</sup> February

9. **Outreach:** Petertide fair is next week. Interest is good, but with a few slots left for volunteering.
10. **GDPR:** This is mostly covered in Richard Hackworth's report. A statement needs to go up at the back of the church. This will be brought to the PCC at the next meeting.
11. **Diocesan & Deanery Synod Meetings:** Terry Waite spoke at the last deanery event, well supported. Diocesan synod have recently discussed the normalizing of gambling in society and the length of vacancies in churches.
12. **Safeguarding:** Our safeguarding document was circulated for updating purposes The PCC has reviewed and approved them. The Friends of Sr Peters are going to use the basic wording of our policy as a template.
13. **Date of Next Meeting – Tuesday 16<sup>th</sup> October at 8pm in The Court House**
14. **The Grace**