



PARISH OF GREAT BERKHAMSTED

Meeting of the Parochial Church Council to be held in The Court House
on Tuesday 8th May at 8pm

Present: Richard Hackworth, Christopher Green, Richard Currie, Alan Conway, Hillary Elliot, Carole Dell, Carolyne Charman, Penny Abbott, John Gerry, David Northcott, Astrid Biddle, Fr Simon Vivian, Julian Dawson, Tim Hennessey, Mark Grego (chair), Lex Bradley-Stow, Pru Murray

A G E N D A

1. Prayers
2. Apologies Alison McMunn, Fr Tim
3. Notification of matters for consideration under Any Other Business
4. Approval of Minutes of the PCC Meeting held on 27th February 2018. These were approved and signed without query.
5. Matters Arising
6. **Committee and Group Appointments:** Details of the PCC membership and roles was circulated. Julian proposed Mark as lay vice chair and Carole seconded. Tim Proposed Richard as treasurer, seconded by Richard Currie. Mark proposed Julian as secretary, Richard Hackworth seconded. Christopher Green brought the fact that Penny Fray is no longer a member of the PCC. The rest of the roles were reviewed. And there were a few slight alterations to members of subcommittees. The new Outreach Committee had a name change to Outreach Group.
7. **Committee/Group Reports**
 - **Buildings Committee:** A meeting with Mark Battram is happening this week to look at various buildings issues. The architectural drawings for a reordering of the courthouse are now in our hands. The question of an accessible/disabled toilet for the courthouse was discussed. This would mean some significant cost.
The lighting scheme should be finished later this week, with the dimmer switch facility to be finished at a later date. The electrics report has been done, with no category 1 issues, but a number of category 2 issues which will need to be sorted out in the near future.
 - **Finance Committee:** Richard circulated his report. While taking the report in sections, there was a comment about stewardship, Richard drew people's attention to the number on the electoral role affecting the parish share. At some point in June, those who have responded to the stewardship campaign will be thanked, and a reminder to those who haven't done so yet. A discussion took place of ways that we can approach giving and explain to people the costs of the church and giving.
With regard to the building fund, Tim pointed out that all that needs to be done is not affordable. A staged approach of the work to the St Catherine's chapel will be reviewed and a proposal for action will be brought to the meeting in June.

The tenancy for the courthouse cottage, with the three year fixed rent, is up in August, and this just needs to be flagged on the horizon. Richard suggests that someone is tasked with the job of taking on reviewing the tenancy arrangements. Kathy Ridges may be someone who could do this.

- **Youth Committee:** Haven't met for 2 years. Fr Simon has been tasked with finding out what should be going on and what is the plan for the future.
- **Pastoral Group:** The group meets monthly, the visiting is going well. The need for more lifts to church was flagged.
- **Cowper Society:** Madrigals were well attended, with around 20. There is a youth concert in the church this week. Penny is stepping down as chair.
- **Courthouse Group:** The fair plans are well on the way, but Pru will email a clearer picture once a meeting has happened this evening. There are some specific jobs that still need to be filled, so some announcements will be made in due course.

8.

9. **Town Centre Chaplaincy:** This has not gone any further, the current thinking amongst the town ministers is that this project probably won't get off the ground. Simon will update as and when.

10. **GDPR:** An update was circulated by Richard about what he has been doing regarding the data privacy, following the data audit.

11. **Diocesan & Deanery Synod Meetings:** The next meeting will be on 24th May where Terry Waite will be speaking. Diocesan synod is meeting on 16th June.

12. **Safeguarding:** We are still looking into having some safeguarding training here, potentially at Thomas Coram, The waiting list is long, so this is ongoing.

13. Date of Next Meeting – **Tuesday 19th June at 8pm in the Court House**

14. **Any Other Business:** Our use of CCTV will be reviewed following a ruling in another diocese concerning its use during church services.

15. The Grace