



PARISH OF GREAT BERKHAMSTED

Meeting of the Parochial Church Council to be held in The Court House
on Tuesday 17th October at 8pm

Present: Julian Dawson, Fr. Tim, Fr. Simon, Mark Grego, Tim Hennessey, Pru Murray, Richard Hackworth, Alison McMunn, David Northcott, Penny Abbott, Astrid Biddle, Christopher Green, Alan Conway, John Gerry, Carolyn Sharman, Hillary Elliott

A G E N D A

1. **Prayers for Luketide**
2. **Apologies:** Carole Dell; Richard Currie
3. Notification of matters for consideration under Any Other Business: One item on Health & Safety was discussed at this point. The electricians have left a lot of their equipment in the cupboards at the back of church and someone fell because of it. The electricians will clear this before Friday.
4. Approval of Minutes of the PCC Meeting held on 20th June 2017: Approved and signed.
5. **Matters Arising:** None
6. **Standing Committee Reports:** The lease on the Court House cottage has been renewed for another year.
7. **Committee/Group Reports**
 - **Finance Committee:** There was one query about a fall in giving; this is not planned giving but rather one off windfall giving. There would be a rent review of the Court House cottage next year as the three-year term would come to an end.
 - **Buildings Committee:** The lighting scheme is now mostly done; the control system is still to be installed. This will be followed by a period of evaluation, no timetable for this at present. The war graves commission have approached asking to put signage up re the war graves in Rectory lane, there will need to be a resolution for this, but not until November's meeting.
Stone and lead work: **The PCC resolves to proceed with stonework and lead work repairs identified in the QIR (Quinquennial Inspection Report) 2015 together with similar repairs to the roof and stonework of the tower stair turret.**
 - **Cowper Society:** Church had/has little knowledge of what is going on with the Cowper society. So it has been decided that they will now report back on activities to the PCC. A list of events has already been sent round. It was agreed that this was useful information. The hope is that more of the church would be involved. Next upcoming events are: Nov 23rd Fashion show and Dec 11th Carols with Jeremy Irons.
8. **Outreach:** Pru presented a discussion paper regarding outreach. Suggesting possible obstacles to people attending church (sport/ changes in lifestyle/ consumerism etc.) and how we could potentially attract more people (Charity opportunities/ mindfulness etc.). Pru's thoughts on where we are already include: a committee set up for big events; that we have a nominated charity for the year; the website is ticking along with the new logo but needs professional photos taken; possibly emails and communications to be sent out via Mailchimp.

There should be some budget behind this, so we are able to achieve the things we need to. Alan raised that any committee needs to have a grasp of all that is already happening in the church in terms of groups and outreach. Potentially an audit need to be undertaken to this effect.

Rector asked everyone to come back next meeting with some ideas and any volunteers to be willing to be on an outreach group.

9. **Communications Officer:** Nothing else to add.
10. **Vision Day:** Fr. Simon is meeting the wardens and others with a view to reviewing the outcomes of vision day and the Mission Plan.
11. **Approval of chalice assistants:** The following name were put forward as chalice assistants:
Servers: Jane Bartholemew, Chris Clegg, Alan Conway, Mark Grego, Mike Hart, Rachel Hill. Peter Matthews and David Northcott.
Congregation: Barbara Conway, Carole Dell, Hillary Elliott, Nicky Evans, Uli Grgo, Christopher Green, Rob Halls, Kate Hennessey, Dagna Horner, Beverly Jullien, Paul Jullien, Pru Murray, Helen Nicholls and Caroline Waterstone.
Home Communion: Dagna Horner, Lex Bradley and Philipa Seldon.
The approval of these people was proposed by Richard Hackworth and seconded by Alison McMunn.
12. **Formal declaration of support for Penny Fray's Reader training:** There needs to be a written declaration of Parish support as Penny trains. There is also a proposed financial gift of support of initially £250, subject to review.
13. **Town Chaplaincy Project:** Involving a number of churches in the town. A meeting took place with Aylesbury Town Chaplaincy to present to the steering group. Inspired by this the modus operandi of the Berkhamsted model will be up at the next steering group meeting. Fr Simon will be able to report back to the PCC including how St Peter's will be involved.
14. **Approval of Foundation Governors:** Re-approval of the appointments of Jenny Jenkins as a foundation governor for Victoria and Paul Jullien as a foundation governor for Thomas Coram. These were approved.
15. **Diocesan & Deanery Synod Meetings:** Deanery Meeting happening this evening.
16. **Safeguarding update:** Thanks to those who have done the online training. Sunday School/ Little Fishes/ Pastoral group are now all sorted. Choir and music is the next task to get people sorted. PCC members still need to do their online training and some will have the full course, hopefully at Thomas Coram.
17. Date of Next Meeting – **Tuesday 28st November at 8pm in the Court House**
17. **Any Other Business:** None
18. **The Peace**