



PARISH OF GREAT BERKHAMSTED

Meeting of the Parochial Church Council to be held in The Court House
on Tuesday 9th May at 8pm

A G E N D A

Present: Julian Dawson, Mark Grego (Chair), Lex Bradley (Minutes) David Northcott, Astrid Biddle, Penny Fray, Carolynne Sharman, Pru Murray, Tim Hennesey, Christopher Green, Carole Dell, Fr Simon, Penny Abbott, John Gerry, Hilary Elliot

1. Prayers Fr Simon started the meeting with prayers.
2. Apologies Alan Conway, Alison McMunn, Richard Hackworth, Fr Tim
3. Introductions Penny Abbott, Astrid Biddle, Richard Currie, John Gerry, Alison McMunn, David Northcott, and Carolynne Sharman were all welcomed to the PCC.
4. Notification of matters for consideration under Any Other Business – Penny Fray
5. Approval of Minutes of the PCC Meetings held on 28th February 2017
Minutes were approved and signed by Mark Grego.
6. Matters Arising
7. **Committee and Group Appointments:** Vacancies in subcommittees were detailed and new members of the PCC were encouraged to join.
Mark Grego was put forward to be vice chair, proposed by JD and seconded by TH.
Richard Hackworth was proposed as Hon. Treasurer Proposed by MG and was seconded by PM.
Julian was proposed as honourable secretary, proposed by MG and seconded by JG.
An appeal was made for deputy churchwardens.
Hillary Elliot was co-opted on to the PCC as safe guarding officer, proposed by MC and seconded by PF.
Hilary Armstrong continues to be the honourable electoral roll officer.
We need a representative to join the All Saints Joint committee, deferred to the next meeting when Richard Hackworth may be able to give a fuller description of what this might entail.
A Health & Safety officer needs to be appointed, Mark proposed that John Abbott continue in this role and this was seconded by Penny Abbott.
8. **Committee/Group Reports**
 - **Finance Committee:** Richard circulated his report prior to the meeting, nothing more was added.
 - **Buildings Committee:** Christopher circulated a report during the meeting. The lighting scheme is awaiting an updated quotation, and an updated faculty needs to be extended. The netting for the pigeons has been agreed. The removed pews have been sold and removed. There are two quotations for works on the roof of the courthouse, which will include insulation. A new boiler has been put into the courthouse cottage. All Saints House will have some repairs to the guttering and some fencing. The details of

works to the St Catherine's chapel will hopefully go to the DAC in June, and once faculty has been obtained, an idea of when work could start

- **Youth Committee:** Nothing to report
- **Pastoral Group:** No meeting this month, but the group's visiting work continues. More people on the rota for giving lifts to and from church are required.
- **Courthouse Group:** Nothing to report

9. **Communications:** Communications are continuing to go well. With lots of things going on Facebook; a few more stories are always welcome. The Petertide tea and teddy slide is happening on 25th June, with proceeds going to People Not Borders. However, they are no longer able to help with volunteers for this event. It was suggested having a yearly charity starting each Advent. Following suggestions from parishioners, the PCC would approve the charity in the autumn. The general feeling was that our outward giving could be higher whilst our finances were in a more healthy state. It was felt that the proceeds of the Petertide tea could be divided between People Not Borders and one other charity to be confirmed.
10. **Vision Day follow up:** The Social group was thanked for the recent quiz and their idea for an upcoming picnic event will happen at some point in the summer.
The Welcome group has met and they discussed coffee in the courthouse, this has seen a bit of a revival and is working well. Coffee in the church is stopping but name badge Sundays are continuing.
Some new roles have been added to the welcoming team, pew welcome and floating sidesman. But the importance of welcoming from the whole church was also highlighted.
11. **Town Centre Chaplaincy:** Kings Road Church have been keen to start a town centre chaplaincy initiative. This model will not look like a "Street Pastor" model at night. With this coming from KRC, it is safe to say that this might be a little more overtly evangelistic in nature than Street Pastors. This will go ahead anyway, but our choice is whether we nominally say that we support the initiative. Or whether we are able to support it to the point that we suggest to some members of the congregation could get involved and be on the rota. This probably won't be a huge time commitment for anyone involved. Fr Simon will keep up to date with the proposed document and bring this to the PCC for approval when it is completed. Overall in principle the PCC was in favour of the idea.
12. **Car Parking:** There has been quote for a gate to the car park. The amount was too large for us alone, so we are hoping for a contribution from Chesham House. Mark will have further discussions and come back to the PCC in due course.
12. **Diocesan & Deanery Synod Meetings:** Nothing to report
13. **Safeguarding:** The policy was emailed out by Hilary. John raised a couple of points. The line "as signposted in the safer church document" will be added into the safeguarding policy in the line about our response to concerns. **Subject to this minor change, the PCC have approved the safeguarding policy.**
There has also been an audit on existing DBS holders, and this is an ongoing work.
14. Declaration of Eligibility: Apart from Alison McMunn and Richard Currie, these forms have been signed.
15. Date of Next Meeting – **Tuesday 20th June at 8pm in the Court House**
16. **Any Other Business:** Penny Fray has been accepted to begin training as a reader. This will start in September on Tuesday evenings, this means she will be stepping down from the PCC after the June meeting. She was congratulated and thanked for her time served on the PCC.

17. The Grace Fr Simon said the Grace and the meeting ended at 9:20 p.m.